

ASSESSMENT TOOLKIT: Needs Assessment

TOOL #1: GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS

1. **Have your teachers expressed a need for general professional development on assessment?**
☐ Yes | ☐ No
2. **Was assessment literacy identified as an area for development on several of your teachers' evaluations?**
☐ Yes | ☐ No
3. **Will you have groups of educators creating assessments for use in SLOs?**
☐ Yes | ☐ No

If you answered yes to any of these questions, the GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS might be a good resource for your teachers.

If you answered no to all of the above, skip to the next section.

4. **Next, rate the degree of need for TOOL #1 GUIDANCE ON DEVELOPING & SELECTING ASSESSMENTS:**
☐ Low (some teachers could benefit from this)
☐ Moderate (many teachers could benefit from this)
☐ High (most teachers could benefit from this)
5. **Based on the degree of need and your existing PD plans, determine the scope of your use:**
☐ Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)
☐ Small Group (those who will be developing their own assessments for use in SLOs)
☐ Large Group (whole faculty)

TOOL #2: USING BASELINE DATA: GUIDANCE & WORKSHEET

1. Was setting targets a major source of frustration/confusion last year?

☐ Yes | ☐ No

2. Did many of your teachers struggle to know how to tier targets for different groups of students?

☐ Yes | ☐ No

3. There are many formats to baseline data beyond just pre-test/post-test. Could your teachers benefit from learning more about the different formats of baseline data?

☐ Yes | ☐ No

If you answered yes to any of these questions, TOOL #2 might be a good resource for your teachers.

If you answered no to all of the above, skip to the next section.

4. Next, rate the degree of need for TOOL #2: USING BASELINE DATA: GUIDANCE & WORKSHEET:

☐ Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

☐ Small Group (those who will be developing their own assessments for use in SLOs)

☐ Large Group (whole faculty)

5. Based on the degree of need and your existing PD plans, determine the scope of your use:

☐ Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

☐ Small Group (those who will be developing their own assessments for use in SLOs)

☐ Large Group (whole faculty)

TOOL #3: ASSESSMENT REVIEW TOOL

1. Will your teachers be using existing assessments as evidence for SLOs this year?

☐ Yes | ☐ No

2. Are you considering the use of a new assessment as evidence for an SLO?

☐ Yes | ☐ No

3. Will you have groups of educators creating assessments for use in SLOs?

☐ Yes | ☐ No

If you answered yes to any of these questions, TOOL #3 might be a good resource for your faculty.

If you answered no to all of the above, skip to the next section.

4. Next, rate the degree of need TOOL #3: ASSESSMENT REVIEW TOOL:

- ☐ Low (some teachers could benefit from this)
- ☐ Moderate (many teachers could benefit from this)
- ☐ High (most teachers could benefit from this)

5. Based on the degree of need and your existing PD plans, determine the scope of your use:

- ☐ Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)
- ☐ Small Group (those who will be developing their own assessments for use in SLOs)
- ☐ Large Group (whole faculty)

TOOL #4: BEST PRACTICES FOR COLLABORATIVE SCORING

1. Will groups of teachers in your building be sharing the same SLO, measured by the same evidence source?

☐ Yes | ☐ No

2. Will groups of teachers be creating rubrics for use with SLO evidence?

☐ Yes | ☐ No

3. Did groups of teachers engage in collaborative scoring of their SLOs last year?

☐ Yes | ☐ No

If you answered yes to either of these questions, TOOL #4 might be a good resource for your faculty.

4. Next, rate the degree of need for TOOL #4: BEST PRACTICES FOR COLLABORATIVE SCORING:

☐ Low (some teachers could benefit from this)

☐ Moderate (many teachers could benefit from this)

☐ High (most teachers could benefit from this)

5. Based on the degree of need and your existing PD plans, determine the scope of your use:

☐ Individual Teachers (those who have expressed a need or whose evaluations have highlighted a need for more assessment literacy)

☐ Small Group (those who will be developing their own assessments for use in SLOs)

☐ Large Group (whole faculty)